

Product Handling Assistant / Delivery Driver

Job Description:

The Product Handling Assistant will work as a liaison between the Fresh, Frozen and Retail Departments. This position will set up our fresh seafood case and help pack customer orders. The Product Handling Assistant will also manage and maintain a portion of our frozen product inventory by vacuum packing items when needed. With anticipated company growth, this position will complete our local delivery route 2-3 times per week. They will also be responsible for daily workspace cleaning and cleaning the company restrooms.

Hours:

This position is for a part-time employment of approximately 18 hours a week, with anticipated growth to 24 hours. The Cutting Room Assistant will be required to work all Saturdays from 9 A.M. until 3:30 P.M. Other days of employment will include 3 weekdays, between the hours of 8-2pm (see ideal schedule right). Due to the nature of our retail business, no employees are allowed time off during the last two-weeks of December.

Monday	8am – 2 pm
Tuesday	OFF
Wednesday	8am – 2 pm
Thursday	8am – 2 pm
Friday	OFF
Saturday	9am – 3 pm (latest being 3:30)

Pay & Benefits:

- Hourly pay of \$14.25 with raise after 6 months.
- No health benefits at the current time.
- Simple IRA during third year of \$5000 in wages; company will match up to 3% of salary.

Key Areas of Responsibility:

- Set up fresh seafood case daily, including scooping ice and washing dishes.
- Ensure all available fresh products are displayed and priced correctly.
- Communicate with Fresh and Retail Managers about incoming products and customer orders.
- Monitor inventory of vacuum packed items.
- Vacuum pack low-stock items following proper technique (to be taught on the job).
- Assist customers with fresh product; including weighing and cutting raw fish and shellfish.
- All employees must follow Health-Code procedures for cutting, packaging and cleaning. (To be taught on the job).
- Walk cutting room regularly to ensure an organized, sanitary and overall clean appearance at all times.
- Spot clean cutting room when necessary. Deep clean cutting room once per week.
- Clean company restrooms 2 times per week.
- Complete local delivery route 2-3 times per week. Company vehicle to be provided.
- Pick frozen product orders following company invoices. Requires spending extended periods of time in sub-zero temperatures.
- Complete other jobs as assigned.

Job Requirements:

- High school diploma or equivalent.
- Valid Driver's License and Clean Driving Record.
- This position will require spending some time in the freezer, as well as carrying weights up to eighty pounds.
- Willingness to work and communicate effectively as a team.
- Motivation to learn more about our product in terms of improving customer satisfaction and overall experience.

Please email resumes and any questions to office@seafoodsoftheworld.com

Please put 'Cutting Room Assistant' in the subject line. Thanks!

If we are interested, we will reach out to schedule an interview in the next week. No phone calls please!